

WELCOME EXHIBITOR

AHEA 2020

March 27-28, 2020

Westerner Park (Stockmens Pavilion)

PAGE
1
OF 25

Dear Exhibitor,

Goodkey Show Services Ltd. , is pleased to learn that your company will be participating at **AHEA 2020**. We would like to assist in making your participation successful.

As the official contractor for the show, we are enclosing various equipment rental and service order forms for your information and use. We suggest that you anticipate your requirements, complete all appropriate forms and return them immediately. To use online ordering the code for this event is **AHEA3272820**.

Please Note: The deadline to qualify for early bird prices is **March 13, 2020**. All orders processed after the deadline date would be considered a late order; regular prices will apply and are subject to a **25% late order surcharge**. Goodkey Show Services requires payment in full at the time orders are placed. **Canceled Orders: There is a 35% cancellation fee.**

This kit is digitally fillable! Just open it in Adobe Acrobat or a similar program to complete.

SCHEDULE

Event	Date	D/M/Y	Start Time	End Time
Exhibitor Move In	Thursday	03/26/20	1:00 pm	07:00 pm
Exhibitor Move In	Friday	03/27/20	08:00 am	10:30 am
Show Hours	Friday	03/27/20	11:30 am	06:00 pm
Show Hours	Saturday	03/28/20	09:00 am	04:30 pm
Exhibitor Move Out	Saturday	03/28/19	04:30 pm	11:00 pm

IMPORTANT INFORMATION

Equipment and Services provided by show management (per exhibit booth):

10' x 10' booth with the following:

8'h backwall drape (Green, White, White, Green)

3'h sidewall drape (Pure White)

(x1) 8' green skirted table

(x2) folding chairs

Note: All power will be shut off after closing of event each day. If 24 hour power is required, please contact our office to arrange such service. If your fabric structure exceeds 2.3 square meters (25 square feet) Goodkey will require documentation of meeting CAN/ULC-S109-M Flame Tests of Flame Resistant Fabrics and Films. Additional requirements may be required depending on use and contents.

Queries may be directed to Red Deer Emergency Services at 403-346-5511.

We realize exhibiting in a convention can be complicated. If you need assistance or to order anything not covered in the Exhibitors Kit (Stages, Extra Tall Drape etc.), please do not hesitate to contact us at any of the following:

By email: **info@goodkey.com** or **exhibitorservices@goodkey.com**
By telephone : **780.426.2211** or **877. 726.2211** Toll Free North America Only
By fax: **780.426.5734** or **888.426.5734** Toll Free North America Only

Visit us at **www.goodkey.com** ***We look forward to serving you !***



Decorating | Graphic Design | Logistics | Customer Service

Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

HOW TO ORDER ONLINE

PAGE
2
OF 25

Show Name: AHEA 2020

Show Code: AHEA3272820

Show Date: March 27-28, 2020

Go to www.goodkey.com

- Click "**order online**" from the menu near the top of the page.
- Register your company if you have not done so at the Goodkey site before. *Please note: Your Default User name will be your e-mail address, and the preselected password is "**blue**". You can then go into your account and change your password.
- Put in your "**show code**" (see above)
- You are now at the show info page. That will tell you the move-in and move-out information along with the furnishings and colors that are supplied by your show organizer.
- If you would like to order extra furnishings, material handling, labour, etc please click on "**main**" on top of the page.
- Click on the sub category **products** or **services** of your choice.
- To add to your order, select the options beside the photo then "**Add item to cart**". Click "**Back to order online**" by the "**View my cart**" to return to the main order directory.
- Once you are completely satisfied with your order(s) click on "**confirm my cart**" at the bottom of the page.
- Click the terms and conditions box - please note instructional pop up and click "**OK**".
- Click "**pay online**" and complete the required fields.
- Click "**complete payment**" and print your receipt.

The system will automatically send you the confirmation of your order through the email you have provided at the time of registration.

DOCUMENTS

Visit the online documents section to download show related documents such as order forms, sample customs forms, product brochures, etc.

MOST IMPORTANT!

All exhibitors must complete the Material Handling Agreement before the specified show date(s).

Not required for POV's
(Personal vehicles or company owned vehicles)

We're here for you

At Goodkey we know that exhibiting can be complicated, if it's your first show or if you're a seasoned pro. **We're here to help!** From walking you through a first time online order to just providing some piece of mind. If you need anything just give us the word, and we'll take care of the rest.

We believe in building relations with our clients. We understand the importance and value of good quality customer service and that your time is valuable. When you call Goodkey you will always be greeted by a person, not a machine.

National Service Centre

Open - Monday - Friday 8:00 AM - 4:30 PM (MST)

Tel - 780.426.2211

Toll Free - 1.877.726.2211 (North America only)

Fax - 780.426.5734

Email - info@goodkey.com



METHOD OF PAYMENT

IMPORTANT! If you are planning to utilize any of the services provided by Goodkey Show Services please carefully complete and return this form with all your display requirements.

Name of Company:	Contact:	Booth Number:
Address:	Telephone No:	Fax No:
City, Province/State, Postal Code:	Email:	

☐ **Cash / Money Order**

☐ **Company Cheque** (REQUIRE A CREDIT CARD BACKUP)
Please make cheque payable to: Goodkey Show Services Ltd.
Note: No cheques will be accepted after the order deadline date.
Address: Goodkey Show Services Ltd.
5506 - 48 ST NW
Edmonton, Alberta
T6B 2Z1

☐ **Credit Card**
For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below:

☐ MASTER CARD ☐ VISA ☐ PERSONAL ☐ COMPANY

Expiration Date: _____ CVC: _____

Cardholders name: _____

Signature: _____

Cardholders Billing Address

Street: _____

City/Province: _____

Postal Code: _____

*Please note: Adjustments will not be made after the closure of the show. Please visit our on-site service desk for any questions or concerns regarding your order with Goodkey.
We have read, understand and agree to all terms as described above and have advised our show site representative accordingly.

Exhibitor Signature: _____

Print Name: _____

Date: _____

☐ **Third Party Authorization**
FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR:
We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party.

The items checked below are to be invoiced to the third party:

☐ ALL SERVICES
☐ BOOTH CLEANING
☐ I & D LABOUR
☐ MATERIAL HANDLING / IN & OUT
☐ RENTAL FURNITURE & CARPET
☐ SIGNS
☐ OCTANORM
☐ OTHER (please specify) _____

Third Party Agent:

Account #: _____

Expiration Date: _____ CVC: _____

☐ PERSONAL CREDIT CARD ☐ COMPANY CREDIT CARD

Cardholders name: _____

Signature: _____

Cardholders Billing Address

Street: _____

City/Province: _____

Postal Code: _____

Phone Number: _____ Fax Number: _____

Email: _____



PAGE LIST

IMPORTANT! Please check the boxes of page(s) with filled orders. Thank you!

[illegible]

CARPET

Name of Company:

Contact Name & Email:

Booth Number:

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
CARPET FOR STANDARD SIZE BOOTHS				
10' x 10'		\$131.75	\$164.75	
10' x 20'		\$261.50	\$327.00	
10' x 30'		\$393.50	\$491.75	
CARPET FOR BOOTHS GREATER THAN 300 SQ/FT (CUSTOM CUT)				
Other sizes laid @ \$2.75 per sq.ft		\$2.70/sq.ft	\$3.35/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				

CLASSIC CARPET COLOR CHOICE Please check one ☒



ADDITIONAL ITEMS

Carpet Underlay		\$0.98/sq.ft	\$1.22/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				
Double Underlay		\$1.95/sq.ft	\$2.45/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				
Poly (Visqueen)		\$0.43/sq.ft	\$0.54/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				

IMPORTANT: A replacement cost of the carpet will be assessed if the rented carpet was intentionally damaged and/or deemed unusable after the event.

If you will need under carpet wire cuts, or any other cuts, please fill out the cost below.

UNDER CARPET WIRING CUT (does not include install)

Booth Size: _____ ft x _____ ft = _____ sq/ft	\$3.30/sq.ft	
---	--------------	--

SPECIAL INSTRUCTIONS





designer carpet line by

GOODKEY
SHOW SERVICES LTD.

- Guaranteed new high quality carpet available in a variety of new designer colors
- Price includes Visqueen covering, delivery, installation, carpet tape, and carpet removal
- No material handling charges when ordered from Goodkey

DESCRIPTION & QTY	REGULAR PRICE	TOTAL
DESIGNER CARPET		
100 - 700 sq.ft	\$3.20/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		
700 - 1200 sq.ft	\$3.45/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		

DESIGNER CARPET COLOR CHOICE Please check one ☒

SNOW WHITE <input type="checkbox"/>			GRAPE PURPLE PMS 525 <input type="checkbox"/>
ALPINE GREEN <input type="checkbox"/>			APPLE GREEN PMS 368 <input type="checkbox"/>
OCEAN BLUE <input type="checkbox"/>			SPICY PINK PMS 226 <input type="checkbox"/>
LEMON YELLOW <input type="checkbox"/>			TANGERINE ORANGE PMS 1375 <input type="checkbox"/>
SILKY BEIGE <input type="checkbox"/>			CHOCOLATE PMS 469 <input type="checkbox"/>






****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

ELECTRICAL / POWER

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
INDOOR ELECTRICAL - 120 Volt (Provided to back of booth)					LIGHTING (DOES NOT INCLUDE POWER)				
1500 watt Duplex Outlet		\$94.00	\$114.50		Floodlight Stand (fit in post), 2-65 watt Flood Bulbs		\$56.50	\$70.75	
Under carpet wiring (1500 watt only, addition to power)		\$71.00	\$88.75						
20 Amp / 125 Volt		\$131.75	\$164.75		Clamp on 1-50 watt Flood Bulbs		\$23.75	\$29.50	
INDOOR ELECTRICAL - Single Phase									
20 amp - 125/250 Volt		\$172.00	\$215.00		LED Light on stand - 5000 K. 24watts LED light equivalent to halogen 200 watts		\$100.00	\$125.00	
30 amp - 125/250 Volt		\$203.00	\$253.50						
50 amp - 125/250 Volt		\$263.50	\$329.50		Ceiling mounted Par Can, includes outlet charge - WESTERNER PARK ONLY		\$184.50	\$230.50	
100 amp - Tie In		\$359.50	\$449.25						
INDOOR ELECTRICAL - Three Phase					Special Hookups & Specialty Lighting		Available on request		
100 amp - Tie In		\$392.50	\$490.50						
OUTDOOR ELECTRICAL - 120 Volt (Provided to back of booth)					**PRICES INCLUDE DELIVERY AND INSTALL				
1500 watt Duplex Outlet		\$184.50	\$230.50		SUBTOTAL				
Under carpet wiring (1500 watt only, addition to power)		\$142.00	\$177.75		OFFICE USE ONLY				
20 Amp / 125 Volt		\$262.50	\$328.25		<input type="checkbox"/> 25% LATE ORDER SURCHARGE				
OUTDOOR ELECTRICAL - Single Phase					<input type="checkbox"/> 35% CANCELLATION FEE				
20 amp - 125/250 Volt		\$344.00	\$430.00		ADJUSTED SUBTOTAL				
30 amp - 125/250 Volt		\$405.75	\$507.25						
50 amp - 125/250 Volt		\$526.25	\$658.00		5% G.S.T.				
100 amp - Tie In		\$719.00	\$898.75		TOTAL AMOUNT DUE				
ELECTRICAL MISCELLANEOUS REQUIREMENTS					GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620				
Power Bar		\$22.50	\$28.25		<div><p>PLEASE NOTE THE FOLLOWING:</p><ul style="list-style-type: none">- Power supplied only during show hours unless 24 hour power is ordered- Additional labor charge may apply for special connections or wiring- Not all power requests are available in certain buildings- GFI not included in the prices</div>				
Extension Cord		\$22.50	\$28.25						
24 hour power		Add 50% each							

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

SIGN AND BANNER HANGING

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

QTY	HEIGHT (please specify in ft or in)	WIDTH (please specify in ft or in)	WEIGHT (lbs)

OVERHEAD VIEW OF SIGN/BANNER LOCATION



BACK OF BOOTH Indicate adjacent booth or aisle # _____



Indicate adjacent booth or aisle # _____

Indicate adjacent booth or aisle # _____

FRONT OF BOOTH Indicate adjacent booth or aisle # _____

PLEASE COMPLETE THE FOLLOWING SECTION

- Banner: ☐ 
 Square Sign: ☐ 

 Triangle Sign: ☐ 
 Round Sign: ☐ 
 Other: ☐
- Height from floor to bottom of sign: _____
- Material of sign/s: _____
- Power required: _____ Amps/Volts: _____
- Has this sign been hung before at this location: _____
- If yes, which show: _____

SPECIAL INSTRUCTIONS

QUOTATION ESTIMATE




Please complete above steps and return by
fax to 780-426-5734.
This quotation will be based on the above
information.

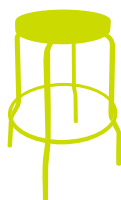
TOTAL ESTIMATED CHARGE	
**PRICES INCLUDE DELIVERY AND INSTALL	
SUBTOTAL	
OFFICE USE ONLY	
<input type="checkbox"/> 25% LATE ORDER SURCHARGE	
<input type="checkbox"/> 35% CANCELLATION FEE	
ADJUSTED SUBTOTAL	
5% G.S.T.	
TOTAL AMOUNT DUE	
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

FURNITURE

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
TABLES					SEATING				
 Chrome Cruiser Table 30" dia - 40" tall		\$71.00	\$88.75		 Folding Chair Green Plastic		\$17.50	\$22.00	
 Cruiser Table 30" dia - 40" tall		\$63.00	\$78.75		 Leather Side Chair Black Leather Seat		\$82.00	\$103.00	
 Lycra Cruiser Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN		\$38.00	\$47.50		 Stool with Backrest Black Fabric		\$83.50	\$104.25	
 Pedestal Table 30" dia - 29" tall		\$57.75	\$72.00		 Mini Bar Stool Black Faux Leather 25" tall		\$22.75	\$40.00	
 Lycra Pedestal Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN		\$33.00	\$41.25		 Bar Stool Black Faux Leather 30" tall		\$32.00	\$123.75	
 Wood Top Square Table Cruiser 40" tall		\$57.75	\$72.00		DESCRIPTION REGULAR PRICE TOTAL				
 Wood Top Square Table Pedestal 29" tall		\$57.75	\$72.00		FURNITURE COMBOS				
 Wood Top Round Table Cruiser 40" tall		\$57.75	\$72.00		 Mini Barstool Combo Includes: - 2 Mini Bar Stools - 1 Pedestal Table (29" tall)		\$103.25		
 Wood Top Round Table Pedestal 29" tall		\$57.75	\$72.00		 Barstool Combo Includes: - 2 regular height Bar Stools - 1 Cruiser Table (40" tall)		\$127.00		
 Coffee Table 30" dia - 18" tall		\$45.25	\$56.75						



**PRICES INCLUDE DELIVERY AND INSTALL		
SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

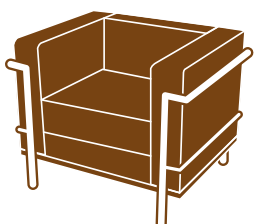
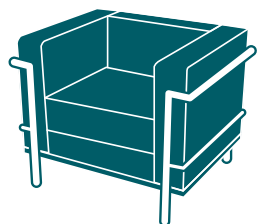
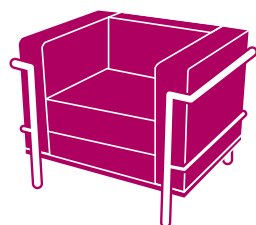
To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

OPTIMUM FURNITURE

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
SEATING				
 Corbusier Chair Black Leather		\$335.75	\$419.75	
 Corbusier Chair White Leather		\$356.00	\$445.00	
 Corbusier Loveseat Black Leather		\$523.25	\$654.00	
 Corbusier Loveseat White Leather		\$523.25	\$654.00	
 Corbusier Sofa Black Leather		\$596.50	\$596.50	
 Corbusier Sofa White Leather		\$596.50	\$745.50	
 Chrome Flop Back Black Leather Seat 45" tall		\$179.25	\$224.00	
 Chrome Flop Back White Leather Seat 45" tall		\$179.25	\$224.00	
 JLO Bar Stool Black Leather Seat 36" tall		\$83.50	\$104.25	
 JLO Bar Stool White Leather Seat 36" tall		\$83.50	\$104.25	

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
TABLES				
 Wood Top Chrome End Table 18" x 18"		\$116.00	\$145.00	
 Wood Top Chrome Coffee Table 24" x 48"		\$137.50	\$171.80	
 Wood Top Chrome Coffee Table 36" x 36"		\$126.25	\$157.80	
OPTIMUM FURNITURE COMBOS				
 Square Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Square Wood Top Cruiser Table (40" tall)		\$333.75		
 Round Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Round Wood Top Cruiser Table (40" tall)		\$381.00		
 Boardroom Combo Includes: - 1 Wooden Table (85"[L] x 42"[W] x 30"[H]) - 6 leather side chairs		\$798.00		





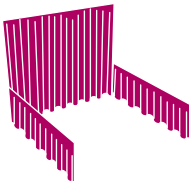
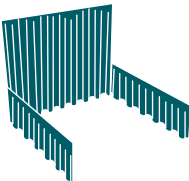
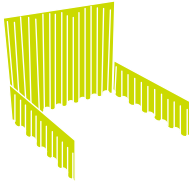
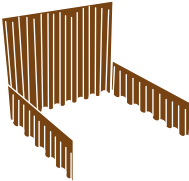


**PRICES INCLUDE DELIVERY AND INSTALL		
SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

DRAPE & TABLES

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION & QTY	EARLY BIRD	REGULAR PRICE	TOTAL
TABLES					DRAPE PARTITIONING			
6'x2'x29"[h] <i>Decorated Table (3 sides draped)</i>		\$76.25	\$95.25		3' High Drape- per linear foot	\$4.15/LF	\$5.15/LF	
8'x2'x29"[h] <i>Decorated Table (3 sides draped)</i>		\$76.25	\$95.25		Size: _____ ft x _____ ft= _____			
Upgrade Decorated Table to 4 sides draped ADD		\$22.75	\$28.25		8' High Drape- per linear foot	\$5.15/LF	\$7.75/LF	
4'x2'x29"[h] <i>Decorated Table (4 sides draped)</i>		\$76.25	\$95.25		Size: _____ ft x _____ ft= _____			
COUNTERS					DRAPE COLOR CHOICE <i>Please check one</i> <input checked="" type="checkbox"/>			
6'x2'x40"[h] <i>Decorated Table (3 sides draped)</i>		\$98.75	\$123.50		<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	
8'x2'x40"[h] <i>Decorated Table (3 sides draped)</i>		\$98.75	\$123.50		<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY	
Upgrade Decorated Counter to 4 sides draped ADD		\$27.75	\$34.75		<input type="checkbox"/> TEAL	<input type="checkbox"/> GOLD	<input type="checkbox"/> FOREST GREEN	
4'x2'x40"[h] <i>Decorated Table (4 sides draped)</i>		\$98.75	\$123.50		<input type="checkbox"/> BURGUNDY			 
SKIRT COLOR CHOICE <i>Please check one</i> <input checked="" type="checkbox"/>					   			
<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY						
<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY						
<input type="checkbox"/> TEAL								
UNDECORATED TABLES								
4'x2'x29"[h]		\$39.00	\$49.00					
6'x2'x29"[h]		\$39.00	\$49.00					
8'x2'x29"[h]		\$39.00	\$49.00					
UNDECORATED COUNTERS								
4'x2'x40"[h]		\$43.25	\$54.00					
6'x2'x40"[h]		\$43.25	\$54.00					
8'x2'x40"[h]		\$43.25	\$54.00					
					**PRICES INCLUDE DELIVERY AND INSTALL			
					SUBTOTAL			
					OFFICE USE ONLY <input type="checkbox"/> 25% LATE ORDER SURCHARGE			









****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

ACCESSORIES

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

DESCRIPTION		QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION		QTY	EARLY BIRD	REGULAR PRICE	TOTAL
LITERATURE DISPLAYS						MISCELLANEOUS					
	Chrome Literature Rack 8 wire slots Fits 8.5" x 11"		130.75	\$163.50			Draw Barrel		\$55.50	\$69.50	
	Single Literature Fits up to 9.25" x 10.75" Clear Acrylic		\$34.00	\$42.50			Mini Fridge		\$190.50	\$238.25	
	3 to 4 Tier Literature Fits up to 9.25" x 10.75" Clear Acrylic		\$58.75	\$73.25			Water Cooler Includes 1 jug of water + 250 cups		\$164.75	\$206.00	
							Additional Water Jug		\$27.75	\$34.75	
							Desk		\$115.25	\$144.25	
BUSINESS CARD HOLDERS											
	Single Business Card Fits standard card Clear Acrylic		\$12.25	\$15.50			Coat Tree		\$33.00	\$41.25	
	4 Tier Business Card Fits standard card Clear Acrylic		\$22.50	\$28.50			Bag Holder		\$57.50	\$72.00	
	4 Double Tier Business Card Fits standard card Clear Acrylic		\$58.75	\$73.25			Garment Rack Chrome on casters		\$38.00	\$47.50	
LIVE PLANTS							Chrome Sign Holder Holds 22" x 28"		\$38.00	\$47.50	
	3' Potted Plant Live Tropical		\$66.00	\$82.50			Easel Free Standing		\$17.50	\$21.75	
	4' Potted Plant Live Tropical		N/A	N/A			Eco-Friendly Garbage Pail		\$31.00	\$38.50	
	5' Potted Plant Live Tropical		N/A	N/A							
	Small Floral Arrangement		PRICE TBD	PRICE TBD		**PRICES INCLUDE DELIVERY AND INSTALL					
	Medium Floral Arrangement		PRICE TBD	PRICE TBD		SUBTOTAL					
	Large Floral Arrangement		PRICE TBD	PRICE TBD		OFFICE USE ONLY					
						<input type="checkbox"/> 25% LATE ORDER SURCHARGE					
						<input type="checkbox"/> 35% CANCELLATION FEE					
						ADJUSTED SUBTOTAL					
						5% G.S.T.					
						TOTAL AMOUNT DUE					






















To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

DISPLAY ACCESSORIES

Name of Company:

Contact Name & Email:


Booth Number:

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM COUNTERS AND RISERS					OCTANORM DISPLAY SYSTEMS				
 Counter Doors & storage shelf 20"[d]x40"[w]x40"[h]		\$149.25	\$186.50		 Shelf Gondola White 3 Glass Shelves 9" x 38" 20" x 38" x 98"[h]		\$229.75	\$287.00	
COUNTER WITH FULL COLOR GRAPHIC ~Be noticed!  20"[d]x40"[w]x40"[h]		\$273.00	\$341.00		 Slat Wall Gondola Brackets not included 20" x 38" x 98"[h]		\$229.75	\$287.00	
Display a company logo or branding • Full color digital printing • Image size: 962mm[w] x 912mm[h] Send logo in .eps format along with directions to signsondemand@goodkey.com an email will be sent confirming receipt of logo and proof of signage					 2" Slat Wall Hook		\$1.00	\$1.25	
 Show Case Two shelves 20"[d]x38"[w]x49"[h]		\$190.50	\$238.00		POSTER DISPLAY SYSTEMS				
 Jewelry Case One shelf with lights 20"[d]x38"[w]x49"[h]		\$190.50	\$238.00		 Poster Board (Black) Double Sided 4'[h] x 8'[w] *Material is hook velcro receptive		\$93.75	\$117.25	
 Computer Counter 29"[d]x40"[w]x40"[h]		\$175.00	\$218.75		 Hook Velcro 6 yards per box Self Adhesive		\$25.00	\$31.25	
 Computer Counter w/ Graphic 29"[d]x40"[w]x40"[h] Image size: 962mm[w] x 912mm[h]		\$274.00	\$342.50		 Loop Velcro 6 yards per box Self Adhesive		\$25.00	\$31.25	
 Product Risers 3 white shelves 20"x20" 15", 33", 38" tall		\$201.75	\$252.50		GOODKEY APPROVED TAPE (DOES NOT DAMAGE HARDWARE)				
 Single Show Case 20"[d]x20"[w]x40"[h]		\$105.00	\$131.25		 Removable Double-sided Foam Tape 10 pieces per pad 2" x 1" pieces		\$4.00 per pad	\$5.00 per pad	
 Ballot Box with Slot in Top 20"[d]x20"[w]x40"[h]		\$105.00	\$131.25		 Removable Double-sided Foam Tape Roll 30ft roll x 1" wide		\$50.00 per roll	\$62.50 per roll	
					   				
					**PRICES INCLUDE DELIVERY AND INSTALL				
					SUBTOTAL				
					OFFICE USE ONLY				
					<input type="checkbox"/> 25% LATE ORDER SURCHARGE				
					<input type="checkbox"/> 35% CANCELLATION FEE				
					ADJUSTED SUBTOTAL				
					5% G.S.T.				
					TOTAL AMOUNT DUE				
					GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620				


To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

10 x 10 OCTANORM BOOTHS - Part 1

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p>Style 1 - 10' x 10' • 1 Header Sign (2942mm [w] x 302mm [h])</p>		\$1,180.00	\$1,457.00	
<p>Style 1 - 10' x 10' - With Graphic Upgrade Package *See render for panels in package</p>		\$2,850.75	\$3,563.50	
<p>1. Carpet Color Choice <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p>2. Panel Color Choice Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p> <p>Burfab Upgrade Velcro receptive <input type="checkbox"/> Blue <input type="checkbox"/> Black \$125.00 per panel</p>				
<p>3. Header Sign Choice *All Headers / Fascia signs are white unless upgraded to a full color graphic</p> <p><input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</p> <p><input type="checkbox"/> Full color header upgrade . See SIGNAGE & DIGITAL PRINTING FORM to order graphics</p>				

Style 1 **GRAPHIC UPGRADE**

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p>Style 2 - 10' x 10' • 1 Header Sign (1952mm [w] x 302mm [h]) • Storage Area 3' x 9.6' w/ lockable door • Lockable counter 3.3' high</p>		\$1,660.00	\$2,075.00	
<p>Style 2 - 10' x 10' - With Graphic Upgrade Package *See render for panels in package</p>		\$2,807.00	\$3,508.75	
<p>1. Carpet Color Choice <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p>2. Panel Color Choice Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p> <p>Burfab Upgrade Velcro receptive <input type="checkbox"/> Blue <input type="checkbox"/> Black \$125.00 per panel</p>				
<p>3. Header Sign Choice *All Headers / Fascia signs are white unless upgraded to a full color graphic</p> <p><input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</p> <p><input type="checkbox"/> Full color header upgrade . See SIGNAGE & DIGITAL PRINTING FORM to order graphics</p>				

Style 2 **GRAPHIC UPGRADE**

PANEL & HARDWARE DISCLAIMER

If you ruin a panel or some hardware, you will be charged a fee! Please only use approved tape on booth.
You will be charged \$60/panel for cleaning or repair.

Many other custom designs are available!

For more information

CALL 1.877.726.2211


****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

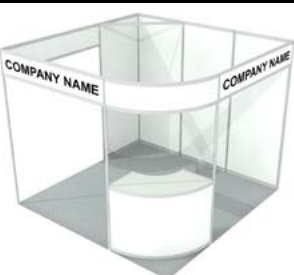
To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

10 x 10 OCTANORM BOOTHS - Part 2

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p>Style 3 - 10' x 10'</p> <ul style="list-style-type: none"> 1 Curved Header Sign (1500mm [w] x 450mm [h]) Corner storage area 3' x 3' Lockable counter 3.3' high 		\$1,750.00	\$2,187.50	
<p>Style 3 - 10' x 10' - With Graphic Upgrade Package</p> <p><i>*See render for panels in package; includes 42" monitor</i></p>		\$3,842.00	\$4,802.50	
<p>1. Carpet Color Choice <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p>2. Panel Color Choice Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p> <p>Burfab Upgrade Velcro receptive <input type="checkbox"/> Blue <input type="checkbox"/> Black \$125.00 per panel</p>				
<p>3. Header Sign Choice <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i></p> <p><input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</p> <p><input type="checkbox"/> Full color header upgrade. See SIGNAGE & DIGITAL PRINTING FORM to order graphics</p>				

Style 3 **GRAPHIC UPGRADE**

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p>Style 4 - 10' x 10'</p> <ul style="list-style-type: none"> 2 Header Signs (1952mm [w] x 302mm [h]) Curved counter 3.3' high 		\$1,500.00	\$1,875.00	
<p>Style 4 - 10' x 10' - With Graphic Upgrade Package</p> <p><i>*See render for panels in package</i></p>		\$2,992.00	\$3,740.00	
<p>1. Carpet Color Choice <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p>2. Panel Color Choice Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p> <p>Burfab Upgrade Velcro receptive <input type="checkbox"/> Blue <input type="checkbox"/> Black \$125.00 per panel</p>				
<p>3. Header Sign Choice <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i></p> <p><input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</p> <p><input type="checkbox"/> Full color header upgrade. See SIGNAGE & DIGITAL PRINTING FORM to order graphics</p>				

Style 4 **GRAPHIC UPGRADE**

PANEL & HARDWARE DISCLAIMER

If you ruin a panel or some hardware, you will be charged a fee! Please only use approved tape on booth.
You will be charged \$60/panel for cleaning or repair.

Many other custom designs are available!

**For more information
CALL 1.877.726.2211**


****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

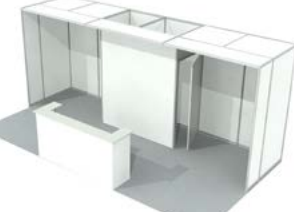
To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

10 x 20 OCTANORM BOOTHS - Part 1

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 Style 5 - 10' x 20' • 2 Header Signs (2942mm [w]x 302mm[h])		\$2,152.00	\$2,690.00	
Style 5 - 10' x 20' - With Graphic Upgrade Package <i>*See render for panels in package</i>		\$4,524.00	\$5,655.00	
1. Carpet Color Choice <input checked="" type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black				
2. Panel Color Choice Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall				
3. Header Sign Choice <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i> <input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)				
PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR <input type="checkbox"/> Full color header upgrade . See SIGNAGE & DIGITAL PRINTING FORM to order graphics				

Style 5 **GRAPHIC UPGRADE**

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 Style 6 - 10' x 20' • Storage area 3' x 6' w/ lockable door • Custom reception counter		\$3,000.00	\$3,750.00	
Style 6 - 10' x 20' - With Graphic Upgrade Package <i>*See render for panels in package, includes 42" monitor</i>		\$6,861.00	\$8,576.25	
1. Carpet Color Choice <input checked="" type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black				
2. Panel Color Choice Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall				
3. Header Sign Choice <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i> <input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)				
PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR <input type="checkbox"/> Full color header upgrade . See SIGNAGE & DIGITAL PRINTING FORM to order graphics				

Style 6 **GRAPHIC UPGRADE**

PANEL & HARDWARE DISCLAIMER

If you ruin a panel or some hardware, you will be charged a fee! Please only use approved tape on booth.
You will be charged \$60/panel for cleaning or repair.

Many other custom designs are available!

For more information

CALL 1.877.726.2211


****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	


To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

10 x 20 OCTANORM BOOTHS - Part 2

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p>Style 7 - 10' x 20'</p> <ul style="list-style-type: none"> 1 Curved Header Sign (1500mm [w]x 450mm[h]) Storage area 3' x 9.6' w/ lockable door Curved counter 3.3' high 		\$2,850.00	\$3,562.50	
<p>Style 7 - 10' x 20' - With Graphic Upgrade Package</p> <p><i>*See render for panels in package, includes 42" monitor</i></p>		\$5,956.00	\$7,445.00	
<p>1. Carpet Color Choice <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p>2. Panel Color Choice Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p> <p>Burfab Upgrade Velcro receptive <input type="checkbox"/> Blue <input type="checkbox"/> Black \$200.00 per panel</p>				
<p>3. Header Sign Choice <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i></p> <p><input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</p> <p><input type="checkbox"/> Full color header upgrade . See SIGNAGE & DIGITAL PRINTING FORM to order graphics</p>				

Style 7 **GRAPHIC UPGRADE**

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 <p>Style 8 - 10' x 20'</p> <ul style="list-style-type: none"> 3 Header Signs 1@ (2942mm [w]x 302mm[h]) + 2@ (1952mm [w]x 302mm[h]) Storage area 3' x 9.6' w/ lockable door Curved counter 3.3' high 		\$2,650.00	\$3,312.50	
<p>Style 8 - 10' x 20' - With Graphic Upgrade Package</p> <p><i>*See render for panels in package</i></p>		\$5,158.00	\$6,447.50	
<p>1. Carpet Color Choice <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black</p>				
<p>2. Panel Color Choice Complimentary <input type="checkbox"/> White Hardwall <input type="checkbox"/> Black Hardwall</p> <p>Burfab Upgrade Velcro receptive <input type="checkbox"/> Blue <input type="checkbox"/> Black \$200.00 per panel</p>				
<p>3. Header Sign Choice <i>*All Headers / Fascia signs are white unless upgraded to a full color graphic</i></p> <p><input type="checkbox"/> Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)</p>				
<p>PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR</p> <p><input type="checkbox"/> Full color header upgrade . See SIGNAGE & DIGITAL PRINTING FORM to order graphics</p>				

Style 8 **GRAPHIC UPGRADE**

PANEL & HARDWARE DISCLAIMER

If you ruin a panel or some hardware, you will be charged a fee! Please only use approved tape on booth.
You will be charged \$60/panel for cleaning or repair.

Many other custom designs are available!

For more information
CALL 1.877.726.2211

****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	


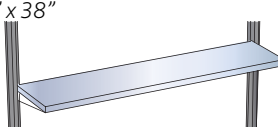

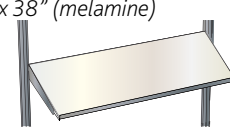
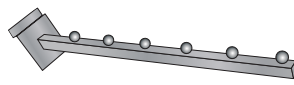


To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

OCTANORM BOOTH ACCESSORIES

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

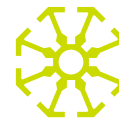
**The items on this page are only available when an Octanorm exhibit booth is also rented from Goodkey Show Services LTD.*

**All accessories are subject to availability.*

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM DISPLAY SYSTEMS					OCTANORM ACCESSORIES				
Full Height Slat Wall Panel <i>1m x 2.5m</i> <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall 		\$146.25	\$182.75		Glass Shelf <i>9" x 38"</i> 		\$22.50	\$28.25	
Half Slat Wall Panel <i>1m x 1.25m</i> <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall  <input type="checkbox"/> Top Slat Wall <input type="checkbox"/> Bottom Slat Wall		\$83.50	\$104.25		Angled Literature Shelf <i>12" x 38" (melamine)</i> 		\$29.75	\$37.25	
					Waterfall Rack <i>*must be used with slat wall</i> 		\$27.75	\$34.75	
					Gooseneck Light <i>*does not include power</i> 		\$59.50	\$74.25	
					2" Slat Wall Hook 		\$1.00	\$1.25	

IMPORTANT Please include a diagram of the ordered booth indicating placement of all ordered accessories.

Many other custom designs are available!
For more information
CALL 1.877.726.2211













****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

SIGNAGE & DIGITAL PRINTING

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

DESCRIPTION		QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM BOOTH / COUNTER GRAPHIC UPGRADES					
	Full Color Header Upgrade 2942mm (w) x 302mm (h) <i>(Octanorm booth rental required)</i>		\$95.00	\$118.75	
	Full Color Backwall Panel Upgrade 965mm (w) x 2392mm (h) <i>(Octanorm booth rental required)</i>		\$300.00	\$375.00	
	Full Color Counter Upgrade 962mm (w) x 912mm (h) <i>(Counter rental required)</i>		\$90.00	\$112.50	
	Freestanding Flush Backwall 2930mm (w) x 2480mm (h) <i>(Wall rental and graphics included)</i>		\$1,260.00	\$1,575.00	
FABRIC SIGNAGE					
	Curved Fabric Backwall - Double Sided 10' (w) x 8' (h) [Graphic 2410mm x 2220mm] <i>(comes with frame, print, and canvas bag)</i>		\$800.00	\$1,000.00	
	Hanging Fabric Halo - Many Custom Designs available 10' (w) x 3' (h) generic size <i>(Does not include hanging fee, allow 3 weeks min. for order)</i>		Call for quote		
FLAT	ROUND	SQUARE	TRIANGLE		
STAND ALONE SIGNAGE					
	Medium Retractable Pop Up Banner 850mm (w) x 2000mm (h) visible <i>(comes with hardware, print, and canvas bag)</i>		\$150.00	\$187.50	
	Large Retractable Pop Up Banner 1000mm (w) x 2000mm (h) visible <i>(comes with hardware, print, and canvas bag)</i>		\$230.00	\$287.50	
	Vinyl Banner 119" (w) x 36" (h) hanging off backwall with S hooks <i>(Cost includes banner, installation hardware and labour to install)</i>		\$350.00	\$437.50	
	Rigid Sintra Sign 96" (w) x 24" (h) hanging off backwall with S hooks <i>(Cost includes sign, installation hardware and labour to install)</i>		\$240.00	\$300.00	
DESIGN WORK & STORAGE					
If artwork is not supplied as print ready, a minimum of \$50 will be charged to modify art files			\$50.00		
Have the Goodkey in house design team create the artwork & vectorize logos			\$75.00/ per hour		
*SIGNAGE STORAGE - Indicate if you will be needing the signage again, if not it will be recycled after the event			Call for quote		

****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL

OFFICE USE ONLY
☐ 25% LATE ORDER SURCHARGE
☐ 35% CANCELLATION FEE
 ADJUSTED SUBTOTAL

5% G.S.T.

TOTAL AMOUNT DUE

GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620

Contact us for a consultation about custom sizes, items, and printing options. Subject availability of supplies and time-lines.

ALL ARTWORK IS DUE BY THE ORDER DEADLINE DATE

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

PRINT READY GRAPHIC GUIDELINES

INLINE EXAMPLE



DESIGN with 0.25" bleeds
and cropmarks

SCALE artwork to full size

EMBED all links

RESOLUTION for images:
min 100dpi

TEXT must be at least
2" away from edge

CONVERT all text to outlines



**Inline panel example*

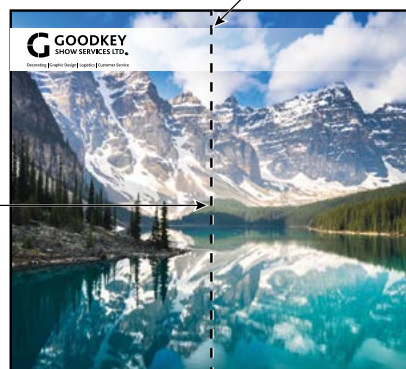
FLUSH EXAMPLE



REPRESENTS panel break and will not print
DO NOT INCLUDE LINES

AVOID text going through
the panel break

SEND as one file with 0.25" bleed,
full size or 10% scale
we will split the panels for production



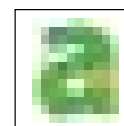
**FLUSH graphic example*



To check if a file is **vectored**,
zoom in as much as you can
to the art. Match what it
looks like below.



Vector art
Ex. ai, eps, pdf



Raster art
Ex. jpg, tiff, png

LABEL files appropriately when saving (showname_companyname_panel) - ex. *ABC18_Company_counter1*

LEGEND include a layout legend if there are multiple panels

COLOR space has to be CMYK

FONTS if live, should be sent with the art

FILE types for print ready art: high res .pdf | 150dpi + .jpg | .eps

SEND files by **email** | wettransfer.com | dropbox.com

Send all artwork files to signsondemand@goodkey.com
Subject Line: Show Name - Company Name - Booth Number

EXHIBIT BOOTH VACUUMING & CLEANING

Name of Company:

Contact Name & Email:

Booth Number:



- SERVICE INCLUDES**
- EXHIBIT VACUUMING
 - EMPTYING OF WASTEBASKETS

PRE-ORDERS - must be received prior to above order deadline date

Booth Width _____ x Booth Depth _____ + Square Feet _____ x Number of Days _____ x \$0.37 = _____
(min 100 Sq.Ft.)

LATE-ORDERS

Booth Width _____ x Booth Depth _____ + Square Feet _____ x Number of Days _____ x \$0.50 = _____
(min 100 Sq.Ft.)

SPECIAL INSTRUCTIONS

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

INSTALLATION & DISMANTLE LABOUR

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

INSTALLATION & DISMANTLE RATES

Regular Time (RT):	8:00 am - 4:00 pm Monday to Friday	\$64.00/hr.
Overtime (OT):	4:00 pm - 6:00 pm Monday to Friday 8:00 am - 4:00 pm Saturday and Sunday	\$96.00/hr.
Double Time (DT):	All other hours including Sundays and statutory holidays	\$128.00/hr.

INSTALLATION: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$64.00/hr. (RT)	\$
Labourers	Hours	\$96.00/hr. (OT)	\$
Labourers	Hours	\$128.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____

DISMANTLE: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$64.00/hr. (RT)	\$
Labourers	Hours	\$96.00/hr. (OT)	\$
Labourers	Hours	\$128.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____

Client Supervised? ☐ YES ☐ NO If yes, Supervisors name: _____

Supervised by Goodkey Show Services Ltd.? ☐ YES ☐ NO If yes, add 25% to total estimated charges

The exhibit consists of _____ shipping cases or crates (Please do not include cartons/boxes of literature or products)

Ladders Required:



SPECIAL INSTRUCTIONS

TOTAL ESTIMATED CHARGE		
25% SUPERVISION FEE		
SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.



Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

Show Date:
March 27-28, 2020

Order Deadline:
March 13, 2020

Show Name:
AHEA 2020

PAGE
22
OF 25

MATERIAL HANDLING

Name of Company:

Contact Name & Email:

Booth Number:

ADVANCED MATERIAL HANDLING

Starting: February 28, 2020

Deadline: March 19, 2020

- RECEIVE & STORE SHIPMENT UP TO 30 DAYS PRIOR TO SHOW OPENING
- DELIVERY OF SHIPMENT FROM ADVANCED WAREHOUSE TO SHOW SITE
- FIRST PRIORITY UNLOADING STATUS
- DELIVERY OF SHIPMENT FROM SHIPPING AREA TO BOOTH
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING
- RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER

\$58.00 per hundred pounds (lbs.) **(\$116.00 minimum charge)**

Weight _____ @ \$00.58/cwt _____

Carrier Name: _____ # of pcs. _____

Bill of Lading # _____

To qualify for Pre-Show Prices orders must be received 14 days prior to event date. A 35% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre-Show Date. *All prices in Canadian dollars.*

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

SUBTOTAL

OFFICE USE ONLY

- ☐ 25% LATE ORDER SURCHARGE
☐ 35% CANCELLATION FEE
ADJUSTED SUBTOTAL

5% G.S.T.

TOTAL AMOUNT DUE

CONDITIONS

- ALL ORDERS MUST BE PREPAID
- ALL ORDERS RECEIVED AFTER THE DEADLINE DATE WILL BE SUBJECTED TO A 25% LATE FEE
- PLEASE ARRANGE SHIPMENTS TO ARRIVE BETWEEN 9:00 AM - 3:30 PM, MONDAY - FRIDAY
- LOOSE AND UNCRATED SHIPMENTS WILL NOT BE RECEIVED BY ADVANCED WAREHOUSE

*RESHIPING: Exhibitors must arrange for pickup at show site, all items must be labeled and include completed bill of lading. Material not removed from exhibit area by specified time will be shipped collected by first available carrier.

ONSITE / ADVANCED LABELING

AHEA 2020

NAME OF EXHIBITING COMPANY - BOOTH #

c/o GOODKEY SHOW SERVICES LTD.

Westerner Park

4847 A - 19 Street

Red Deer, AB T4R 2N7

LIMITS AND LIABILITIES

Goodkey Show Services Ltd. will not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. will not be responsible for failure or delay in performing services when delay is caused by strike, labour storage, or any other cause unavoidable or beyond their control.

Shipments should be insured by the exhibitor for coverage when out of the care, custody, and control of Goodkey Show Services Ltd. The liability of Goodkey Show Services Ltd. is hereby limited to \$0.30 per pound per article and values exceeding this limitation should be insured by the shipper.

All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge. Goodkey Show Services Ltd. will receive goods only if this form is returned signed and freight is PREPAID.

Signature _____ Date _____

ADVANCE WAREHOUSE SHIPPING LABEL

PAGE
23
OF 25



LOGISTICS

FROM:

EXHIBITION FREIGHT

ADVANCE
LOCATION

EVENT NAME: _____

EXHIBITING COMPANY: _____ BOOTH #: _____

SHIP TO: Westerner Park (Parkland Pavilion)
4847 A 19TH STREET
RED DEER, AB T4R 2N7

CARRIER: _____ No. OF PIECES: _____ OF _____

Location receiving hours are Monday - Friday, 8:00 am to 5:00 pm | Tel: 1-877-726-2211



LOGISTICS

FROM:

EXHIBITION FREIGHT

ADVANCE
LOCATION

EVENT NAME: _____

EXHIBITING COMPANY: _____ BOOTH #: _____

SHIP TO: Westerner Park (Parkland Pavilion)
4847 A 19TH STREET
RED DEER, AB T4R 2N7

CARRIER: _____ No. OF PIECES: _____ OF _____

Location receiving hours are Monday - Friday, 8:00 am to 5:00 pm | Tel: 1-877-726-2211

MATERIAL HANDLING AGREEMENT

INSTRUCTIONS: COMPLETE ALL SHADED AREAS, RETURN COMPLETED AGREEMENT TO SERVICE DESK WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.

DATE:

BOOTH NUMBER:

FROM:
TO:

Westerner Park (Parkland Pavilion)

4847 A 19TH STREET

RED DEER, AB

T4R 2N7

 SHIPPED FROM: EVENT/FACILITY/CITY
 AHEA 2020

IN THE EVENT YOUR SELECTED CARRIER FAILS TO SHOW ON FINAL MOVE-OUT DAY, PLEASE SELECT ONE OF THE FOLLOWING OPTIONS:

CHECK ONE

- 1) ☐ RE-ROUTE VIA GOODKEY LOGISTICS
 2) ☐ DELIVER BACK TO THE WAREHOUSE AT EXHIBITOR'S EXPENSE

SIGNATURE

RE-ROUTE VIA _____ BY _____

DATE _____ TIME _____ AM/PM

SPECIAL INSTRUCTIONS:

CARRIER:

 PICK UP
 NUMBER:

AIR FREIGHT WILL BE BILLED ON ACTUAL OR DIMENSIONAL WEIGHT, WHICHEVER IS GREATER

DECLARED VALUE FOR AIR SHIPMENTS ONLY \$ _____ .00 (OPTIONAL)

 CHECK NUMBER OF SEPARATE SHIPMENTS IN BOOTH: ☐ 1 ☐ 2 ☐ 3 ☐ 4 OR SPECIFY:

GOODKEY LOGISTICS
☐ STANDARD GROUND ☐ UNCRATED ☐ AIR FREIGHT ☐ NEXT DAY ☐ SECOND DAY ☐ DEFERRED

OTHER CARRIERS
☐ COMMON CARRIER ☐ VAN LINE ☐ AIR FREIGHT ☐ NEXT DAY ☐ SECOND DAY ☐ DEFERRED

FREIGHT INFORMATION

CHECKER	NO. PIECES	DESCRIPTION OF ARTICLES	* HAZ MAT	WEIGHT (LB) SUBJECT TO CORR.	* EMERGENCY RESPONSE NUMBER IF HAZARDOUS MATERIAL COLUMN USED
		CRATES EXHIBITION MATERIAL, K.D. (WOODEN)			
		CARTONS (CARDBOARD)			
		TRUNKS/ CASES (FIBER) (COLOR) _____			
		SKIDS/ PALLETS			
		CARPETS (COLOR) _____			
		CARPET PADDING			

EXHIBITOR SHALL BE RESPONSIBLE FOR ALL SHIPPING CHARGES INCURRED. EXHIBITOR'S SIGNATURE (OR THE SIGNATURE OF THE EXHIBITOR'S AGENT) BELOW DENOTES ACCEPTANCES OF THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THE FORM. EXHIBITOR OR ITS AGENT CERTIFIES & WARRANTS THAT ITS FREIGHT CONTAINS NO HAZARDOUS MATERIALS, OR IF FREIGHT CONTAINS SUCH MATERIALS, THAT THE EXHIBITOR IS REGISTERED IN CONFORMANCE WITH SUBPART G OF PART 107 CFR TITLE 49, IF APPLICABLE, AND THAT THE HAZARDOUS MATERIALS HAVE BEEN PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED AND LABELED, AND ARE IN PROPER CONDITION FOR SHIPMENT AS REQUIRED, PERMITTED AND/OR AUTHORIZED UNDER APPLICATION LOCAL, PROVINCIAL/STATE AND FEDERAL STATUTES AND REGULATIONS.

CHECKER SIGNATURE

DATE LOADED

TRAILER NO.

START TIME

FINISH TIME

EXHIBITOR

CARRIER

SIGNATURE

DRIVER

PRINT NAME

DATE

PIECES RECEIVED

 IF NEITHER BOX IS CHECKED, SHIPMENT WILL BE SENT COLLECT: ☐ COLLECT ☐ PREPAID

BILL FREIGHT CHARGES TO:

POST SHOW STORAGE

Name of Company:

Contact Name & Email:

Booth Number:

FREIGHT INFORMATION

CARRIER NAME: _____ # OF PIECES _____

TOTAL WEIGHT	COST	CONDITIONS
<input type="checkbox"/> 001 - 600 lbs	\$238.00	<ul style="list-style-type: none"> EXHIBITORS NEED TO FILL OUT THE FORM EXHIBITORS MUST MAKE ARRANGEMENTS TO OWN CARRIER THE ABOVE FEE MUST BE PAID BEFORE RELEASE OF FREIGHT
<input type="checkbox"/> 600 - 1200 lbs	\$476.75	
<input type="checkbox"/> 1201 + lbs	\$689.00	

Signature _____ Date _____

NOTES



SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.